

Scoring Rubric for Maine Green Schools Mini-Grants

	Beginning 1	Developing 2	Accomplished 3	Exemplary 4	Exceptional 5	Score
Quality & Timeliness of Proposal	Proposal is incomplete or late	Proposal is complete and on time but does not include an attached report	Proposal and report are complete and professional	Accomplish 1-3 and complete the last, extra, question on the proposal	Proposal is accompanied by an outstanding report	
Tool, material or device recommended	Recommendation is missing or unclear	Recommended a tool that will reduce energy consumption	Recommended a tool that ties in with the report	The recommended tool complements the report, is thoughtful and achievable	Recommendation(s) meet all other requirements and are unique in nature	
Savings Calculation (report)	Calculations missing or inaccurate	Predicted energy savings calculated	Energy savings and payback calculated correctly	Energy savings, payback and CO ₂ reduction calculated in detail	Cost-benefit analysis comparing multiple projects considered, including logic for choosing this project	
Educational Component (report)	No educational component	Educational component unclear	There is a plan to educate occupants about changes made	Educational component is coupled with a plan for behavioral changes to produce general energy savings.	Thoughtful and achievable educational campaign outlined	
Plan for implementation (report)	There is no plan for implementation	There is a plan but it is vague or unclear	Includes a plan for implementation	Includes a detailed plan for implementation	The implementation plan is thoughtful and achievable	
Matching Funds/ Services <small>*an example of matching funds would be an Efficiency Maine Incentive</small>	None Sought	Donated goods or matching funds were sought, but unsuccessfully.	There is clear support from school officials.	Supports from school officials, matching funds or donated goods are documented.	Includes written commitments of support from school officials, matching funds or donated goods	
					Total:	